



## Uganda Cancer Institute

Upper Mulago Road, P.O. Box 3935, Kampala - Uganda. Tel: +256 414 540 410 Fax: +256 414 530 729 Website: [uci.or.ug](http://uci.or.ug)

### **New Procedures on Research Submission and Approval during the Corona Virus (COVID-19) Pandemic**

1<sup>st</sup> April 2020

Dear Researcher,

In light of the covid-19 pandemic, the Uganda Cancer Institute Research Ethics Committee (UCIREC) would like to guide that the following new procedures have been adopted on Research oversight, Submission and Approval by UCIREC.

- a) All researchers are encouraged to suspend recruitment of new participants because of the additional risks the clinical teams and patients at the hospitals, recruitment facilities and sites are likely to face. Participants already recruited and require follow up should not be invited to hospitals or recruitment sites, but rather use telephone call based follow-up to complete follow up procedures. Study teams are encouraged to provide research participants with enough supplies during this quarantined period.
- b) Use of the online submission to the UCIREC official email at [ucirec@uci.or.ug](mailto:ucirec@uci.or.ug) where all applications including SAEs, progress report notifications, requests for extension, amendment and initial applications can be made through this email and the hard copies delivered to the office after.
- c) The REC office will be opening at 10:00am and closing at 3:00pm to receive applications, picking approval letters and stamping of approved documents.

In addition to the above guidance, you are encouraged to observe the already existing ministry of health guidelines on prevention of COVID-19 in order to stay safe. For any further assistance or clarification please do call +256 776 888 223 +256 772 410 806 or send email to [briantumushabe@gmail.com](mailto:briantumushabe@gmail.com) [ucirec@uci.or.ug](mailto:ucirec@uci.or.ug)

We are looking forward to your continued cooperation as we work together to fight the Coronavirus.

David Kyaddondo (PhD)

UCIREC Chairperson